

**HIGHWAY COMMITTEE MEETING MINUTES**  
**FOR DECEMBER 8, 2009**

The Manitowoc County Highway Committee convened into an *open* session at Manitowoc County Highway Commission, 3500 STH 310, Manitowoc, Wisconsin being the 8<sup>th</sup> day of December, 2009.

Chairperson, Kathie Bundy, called the meeting to order at 4:00 p.m.

**Roll Call:** Present were Chair Bundy, Supervisors, Markwardt, Behnke, and Bauknecht.

**Excused:** Sup.Konen

**Also Present:** Commissioner, Gary Kennedy, Chuck Behnke, Patrol Supt./Airport Manager, Corporation Counsel, Steve Rollins, County Board Supervisor, Jim Brey, FBO, Curt Drumm, and Administrative Assistant, Mary Koch.

Sup. Bauknecht made a motion, seconded by Sup. Behnke to accept the minutes from the November 3, 2009 meeting. Motion carried.

**Public Input:** Chair Bundy opened the meeting for public input. No public input; public input closed.

**Auto Gas Fuel Tank at Manitowoc County Airport** Curt Drumm requested permission from the committee to keep his auto gas fuel tank at the airport until the installation of a new fuel system next year. Sup. Bauknecht made a motion, seconded by Sup. Markwardt allowing the current auto gas fuel tank to remain on the airport until the installation of the new fuel system in the spring of 2010. Motion carried.

**Update on Minimum Standards for Airport** Commissioner Kennedy advised that he and Corp. Counsel Rollins will be working on this project early in 2010. The matter will be placed on the next agenda.

**FBO Rental Cars** Curt Drumm, FBO, came before the committee with a proposal requesting to enter into an agreement with the county to rent vehicles from Hertz Rental Company at the Manitowoc County Airport. Curt requested a separate agreement with Manitowoc County for one year on a trial basis. Discussion held by the committee on a plan for this agreement. Motion made by Sup. Behnke, seconded by Sup. Bauknecht to enter into a one-year agreement between Lakeshore Aviation and Manitowoc County for \$2.00 per day for each rented vehicle, with this agreement re-evaluated at the November, 2010 Highway Committee. Motion carried.

**Discuss Non-Compliant Leases** Commissioner Kennedy informed the committee that the County Clerk's Office gave the Highway Department all its files relating to any matters with the Manitowoc County Airport which included the leases. There have been some issues concerning non compliance with provisions in the leases such as providing the county with a certificate of liability insurance, which is a violation to the lease. Committee discussed the course of action to be taken on matters of this nature or any violation to a provision of the lease. Motion made by Sup. Behnke, seconded by Sup. Bauknecht, to notify the individual(s) who are not in compliance with their lease and give them 30 days to comply with the provision(s) of the lease or it will be terminated. Motion carried.

**No Parking on CTH "R" in Rockwood** Commissioner Kennedy advised that the Sheriff's Department has contacted him with complaints that cars are parking on CTH "R" by the Big Apple and Bonkers on county right-of-way, which makes it difficult to see cars coming from the south on CTH "R" when you are at the intersection of CTH "R" and Rockwood Road. The Commissioner recommended that no parking signs should be installed 160 feet from the intersection of CTH "R" and Rockwood to the south. Motion made by Sup. Markwardt, seconded by Sup. Behnke to install no parking signs on CTH "R" 160 feet to the south of the intersection of CTH "R" and Rockwood Road. Motion carried.

**Salt Shed in Town of Eaton** The committee reviewed a map showing the St. Nazianz Shop location and the Town of Eaton's Shop. The Town of Eaton would like to construct a salt shed on our property and have asked to purchase a parcel or lease a parcel for the salt shed from Manitowoc County. Corporation Counsel Rollins suggests that a long term Lease be prepared. Discussion by committee. Motion made by Sup. Markwardt, seconded by Sup. Behnke to have Corp. Counsel Rollins, draft a 50-year lease at a \$1.00 per year payable in advance for the entire amount of the 50-year lease or \$50.00. Motion carried.

**2010 Winter Highway Conference - January 11, 12, 13, 2009 - Wisconsin Dells**

The conference registration was confirmed and plans finalized.

**2010 Proposed Budget** Commissioner Kennedy and the committee discussed the 2010 budget and express concerns for the future with numerous roads and bridges that are in need of repair in Manitowoc County.

**Overview of 2009 Budget & Overtime** Commissioner Kennedy reviewed the budget and overtime reports with the committee. Discussion held.

**Vouchers** The committee reviewed the vouchers dated 11-2-09 to 12-4-09. Motion by Sup. Markwardt, seconded by Sup. Bauknecht to approve the vouchers. Motion carried.

**Next Meeting** The next meeting will be held on January 11, 12, and 13, 2010 at the Winter Highway Conference in Wisconsin Dells.

**Adjournment** Motion made by Sup. Bauknecht, seconded by Sup. Markwardt to adjourn at 5:15 p.m. Motion carried.

Submitted by:

Mary Koch, Admin. Assist.